

Fairlawn Worship Team

Handbook

Purpose:

To lead the congregation in corporate worship by inviting them to join in singing, and praying to God, while creating an atmosphere that directs all focus and glory on God and His worthiness of all praise.

Qualifications For Musicians:

- Be a worshiper of God
- Can play all the basic chords fluently
- Can stay in time with a metronome
- Is comfortable physically expressing worship to God on stage

Qualifications For Vocalist:

- Be a worshiper of God
- Can sing on key
- Is comfortable physically expressing worship to God on stage

Qualifications For Tech Crew:

- Be a worshiper of God
- Can stay focused for both services
- Can operate designated equipment with skill

Expectations For Worship Team Members:

- Can practice on Thursdays 7pm - 9pm
- Can be scheduled at the minimum of once a month
- Practice at home
- Learn parts by Thursday practices
- Sound Check on Sundays at 8am for rehearsal
- Be a part of the Worship Team for both services
- Read weekly Worship Team Emails
- Attend the quarterly Worship Team Meetings

Procedure for joining the Worship Team:

1. Talk to the Worship Pastor about interest in joining
2. Meet with the Worship Pastor for an "Evaluation Of Skills"
3. Attend 3 Thursday Practices
4. Become a member of the Worship Team!

Responsibilities For Specific Positions:

Musicians

- Spend personal time with God during the week
- Practice songs at home and come to Thursday Practices ready to play your part
- Know how to setup and tear down your instrument
- Show up early enough to be setup by starting times

Vocals

- Spend personal time with God during the week
- Practice the songs at home and come to Thursday Practices ready to sing your part
- Know what Mic you are to be using, and how to set it up and tear it down
- Show up early enough to be setup by starting times

Tech Crew

- Spend personal time with God during the week
- Show up 10 minutes before starting times to have your equipment ready to go
- As soon as a Musician or Vocalist is ready, do a sound check with them separately
- Know the songs well, for mixing and lyrical excellence

Band Leader

- Spend personal time with God during the week
- Prayerfully select songs for your Set List

Song prep:

- Email the Worship Pastor the Set List, with keys assigned to the songs, 4 weeks in advance.
- Email the Worship Pastor the Song Notes by Monday of the week you are leading

Thursday Practices:

- Arrive on Thursday at 6:30pm for practice.
- Unlock entrance doors and turn on lights
- Make copies of the Chord Sheets for every band member
- Lead the Band and Tech Crew through the practice
- Lead the prayer time during practice
- Lock the doors and turn off lights when leaving practice

Sunday Services:

- Arrive at 7:45am and make sure stage looks nice
- Start rehearsal at 8am
- Stop Rehearsal at 8:20am
- Lead Worship for both services
- Lead an opening song at the beginning for each service
- Play soft music during the Offering
- Invite the congregation to worship, after the "Offering"
- Lead a 3-4 song Set List

The Worship Pastor:

Keith Byler
Cell # (330)439-3165
keith@fmcapplecreek.com